

Automatic Payment Request Instructions

Automatic Payments

After you have identified the Automatic Payments from your previous bank statements, use the Automatic Payment Request to notify the merchant of your new bank information.

Don't forget you can also manage your payments with Farmers Bank of Northern Missouri's Internet Banking and Online Bill Pay. It's **FREE** with any Farmers Bank of Northern Missouri account!!!!

Before sending the Automatic Payment Request

1. Identify any existing automatic payments.
2. Use the form to request that your automatic payment be established at Farmers Bank of Northern Missouri.
3. Maintain the account at your previous bank until you have confirmed that the automatic payment has been switched to your Farmers Bank of Northern Missouri account.

Automatic Payment Request

Company Name

Address

City, State, Zip

RE: Changing My Automatic Payment

ATTN: Accounts Receivable/Accounting

I have recently changed banks and would like to have my automatic payment with your company changed to my new account.

Please discontinue debiting my old bank account and begin making automatic withdrawals from my new Farmers Bank of Northern Missouri account.

If you have any questions regarding this request, please contact me by mail or call me at the phone number listed below. Thank you for your prompt assistance in this manner.

Sincerely,

Authorized Signature

Date

Automatic Payment Information

Name

Address

City/State

Zip

Phone: Day Evening (circle one)

Old Bank Name

Routing Number

Account Number

Amount debited (Enter payment amount or "amount due")

Farmers Bank of Northern Missouri

101903336

New Bank Name

Routing Number

Account Number

Amount debited (Enter payment amount or "amount due")